



**AGENDA**  
**ITS Integrator User Group**  
**Committee Meeting**  
15:30, Monday, 13<sup>th</sup> March 2023  
The Brandberg, Safari Conference Centre,  
Windhoek, Namibia

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1. Welcome
2. Apologies
3. **Minutes of the 2020 ITSIUG Committee Meeting**      *Annexure 1*  
The minutes of the ITSIUG Committee meeting held on Monday, 28<sup>th</sup> February 2022 at Century City Conference Centre, Cape Town, South Africa, and the Agenda for this meeting are included in the on-line Conference booklet.  
  
Proposed:  
Seconded:
4. **Matters arising from the Minutes not dealt with in the agenda**
5. **Report back on Requested SWT Workshops for 2020/21**
  - 5.1. - **New Gen Application Self-service** Proposed: Sonja Swanich (CPUT)
  - 5.2. **Assets Space and Financial Reporting** - Proposed: Juanita Frans (NUST)
6. **SWT Workshop Requests - 2023/2024**  
User Group Representatives to complete the “Request for SWT” form, available in hard copy at the Conference office (The Ugab) or request that the ITSIUG Administrator & Events Co-ordinator email a digital copy.  
Completed Request Forms to be handed in at the Conference Office, prior to the end of Conference.



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7. Conference 2023 matters
8. Changes to the Constitution
9. Venue for Conferences 2024
10. Urgent matters
11. ITS Integrator User Group Committee
12. Election of the Executive Committee (EXCO)  
No elections this year. The current term will end in 2024.
13. General