

1. **Welcome and Opening Remarks**
2. **Attendance Register and Apologies**
3. **Confirmation of Minutes of the 2025 ITSIUG Committee Meeting**

The minutes of the ITSIUG Committee meeting held on Monday, 10th March 2025, at Emperors Palace Convention Centre, South Africa, and the Agenda for this meeting are included in the online Conference booklet. (<https://itsiug.org.za>)

Proposed:

Secunder:

4. **Matters arising from the previous Minutes not dealt with on the agenda**

5. **Adoption and Confirmation of the Agenda (Any Additions?)**

Proposed:

Second:

6. **2025 Conference matters**
 - 6.1. Report from the Chairperson

- 6.2. **SWT Workshop Requests - 2025/2026**

User Group Representatives must complete the “Request for SWT” form. A soft copy is available from the ITSIUG Administrator & Events Coordinator.

Completed request forms should be emailed to bella@itsiug.org.za before the end of the conference.

7. **Changes to the Constitution**

8. **Venue for Conferences 2027**

2027 Venue cost presentation by Pravie Govender.

9. Finance Report

Feedback by Bobby Bezuidenhout

10. Election of the Executive Committee (EXCO)

Nominations for the 2026/2027 EXCO in the following roles:

- Vice Chairperson
- General EXCO Member

11. General

- 11.1. Honorary Membership - EXCO Feedback
- 11.2. Conference to start later in the week - Juanita Frans(NUST)

12. Closure